

7722 Office Park Boulevard Suite 200 Baton Rouge, Louisiana 70809-7601

September 10, 2020

TO: Members in **Non-chief District II**

FROM: Benjamin A. Huxen II, Executive Director & General Counsel

RE: Election of Trustee to represent Non-chief District II

The firm, Election Services Corporation, has been engaged to conduct an election for one trustee position to represent Non-chief District II.

The Chairman of the Board of Trustees called for an election and opened nominations for one trustee position to represent Non-chief District II for a term beginning upon the nominated/elected candidate taking the oath of office and ending June 30, 2025. The candidate receiving the most votes will be declared the winner of the position.

SCHEDULE

October 5, 2020 Postcards mailed to eligible members with information on how to request a nomination packet November 6, 2020 Petitions due in the post office box of Election Services Corporation by 3:30 p.m CST. November 18, 2020 Nomination petitions accepted by Board of Trustees Election postcards mailed and online voting is open December 15, 2020 Online voting closes and Ballots due in the post office of Election Services Corporation by 3:00 p.m CST. December 16, 2020 Ballots counted and verified by Election Service Corporation

December 17, 2020 Board Chair accepts certified ballot count and publishes results

<u>Upon Taking Oath</u> Nominated or elected trustee takes office of Office